

MAYC Bylaws Revised 2018

ARTICLE I

The purpose of this Club shall be to promote the participation and enjoyment of Yachting, both Sail and Power; to encourage Cruising, Travel, Camaraderie and all other activities related to Yachting and contributing to is pleasure or to the promotion of its futures.

ARTICLE II

MEMBERSHIP AND DUES

SEC. 2.01, REGULAR MEMBERS. Any Yacht Owner, Co-owner, Crew Member or a person who has an interest in Yachting, eighteen years or older, whose application has been approved by the Membership Committee and who has paid all Dues and Fees specified by the By-Laws shall be deemed a Regular Member of the Club. All Regular Members will receive a Membership Card that will entitle the Regular Member to one vote in Club activities and elections.

SEC. 2.02. CHARTER MEMBERS. Any club applicant that has paid all Dues and Fees prior to the first annual meeting of the Club will be considered a Charter Member of the Club and will be entitled to all benefits of a Regular Member as outlined in section 2.01.

SEC. 2.03. ELECTION OF MEMBERS. The Officers and members of the Membership Committee shall elect all new members and approve all changes in class of membership.

SEC.2.04. MEMBERS' PROPERTY RIGHTS. Only Voting Members shall have rights of interest in the Club and all such rights and interest shall cease with the termination of Membership.

SEC.2.05. REGULAR AND CHARTER MEMBERS. A member may resign at any time. The resignation of a Member does not relieve the Member

BY-LAWS OF THE MT. ADAMS YACHT CLUB - Revised 11/7/2018

from any obligations the Member may have to the Club for dues, assessments or fees or charges for goods and services. The Member who has resigned, must deliver to the Membership Committee, any Club property that may be in the Member's possession. A Member's property rights in the Club shall cease with the Member's resignation. Any Member who has resigned and who has discharged any obligations to the Club, may again become a Member without payment of the initiation fee after the Member's application for renewal of membership has been processed in the regular method.

SEC.2.06. DELINQUENTS. Any Member who shall become indebted to the Club, shall be notified of their indebtedness by the Purser through a notice mailed to their last known address. In the event that such indebtedness is not paid within 30 days after notification and unless extension of time is granted by the Officers at their request, the delinquent Members name shall be posted on the Club's bulletin board and they shall be notified in writing that they may be suspended from the privileges of the Club. Any member whose name is so posted, may have their privileges restored upon payment of the indebtedness. After the thirty-day period has passed, the delinquent Member may be expelled from the Club and their name dropped from the rolls for nonpayment of their indebtedness. While delinquent, a Member is not eligible to hold office, vote or enjoy any privileges in the Club.

SEC.2.07. NOTICES. The Steward shall give the following prior notice of meetings: Officers, five days; Elections, twenty days. All other prior notices not specified be these By-Laws or by the Officers shall be not less than fourteen nor more than thirty days.

ARTICLE III

ELECTIONS

SEC.3.01. ANNUAL ELECTION. The election of Officers shall be held at the Annual Meeting. The candidates receiving a majority of the votes cast by Regular and Charter Members present who hold a current Membership Card shall be elected. There will be one vote per cardholder. Proxy votes and voting by mailed ballot shall be allowed in the elections. Those officers nominated will be presented by the Nominating Committee and that slate of Officers may be augmented by nominations from the floor, made only by Voting Members. Only Voting members shall be eligible to be elected for Officer.

SEC.3.02. TERM OF OFFICE. All officers elected at the Annual Meeting, shall take office at that meeting. Officers are elected for three-year terms. Officer elections shall be staggered so that not all positions change over at once.

SEC.3.03. VACANCIES. Vacancies of officers may be filled by appointment by the other officers from qualified Members eligible for such positions.

ARTICLE IV

OFFICERS AND COMMITTEES

SEC.4.01. EXECUTIVE OFFICERS. The Executive officers of the Club shall be the Commodore, Vice Commodore and Rear Commodore.

SEC.4.02. ELECTIVE OFFICERS. The Elective officers of the Club shall be the Commodore, Vice Commodore, Rear Commodore, Steward and Purser.

SEC.4.03. APPOINTED OFFICES. The Commodore shall appoint a Librarian, Nominating Committee, Executive Committee, Legal Advisor and such other appointees as deemed necessary.

SEC.4.04. COMMITTEES. Upon recommendation of the Commodore, the following committees of the Club shall be appointed by action of the majority of the Officers at their first regular meeting after their installation: Social Committee, Membership Committee, Communications Committee, Finance Committee, Outreach Committee and such other Committees as the Officers may desire to create.

SEC.4.05. FINANCIAL LIMITATIONS OF COMMITTEES. Any Committee of Members of the Club, who shall without the authority from the Officers, obligate the Club to pay out money in excess of a definite appropriation or for which no appropriation has been voted, shall be personally responsible for its payment and shall reimburse the Club for the full amount of such unauthorized expenditures.

ARTICLE V

DUTIES OF THE OFFICERS

SEC.5.01. AUTHORITY OF THE OFFICERS. The officers have responsibility to control the management of the Club and have the responsibility to see that all collections, disbursements, purchases and all other financial transactions are carried out in a proper manner. They must establish Club policy and see that it is carried out according to the By-Laws.

SEC.5.02. MEETINGS. The Officers shall establish such meetings as they deem advisable during the year and shall have Special Meetings as the Commodore deems necessary or upon written request of two Officers. A Log Book shall be established for all minutes and related papers and kept available to all Members under care of the Steward. Officers meetings will include the time and place of the next meeting and all Officers Meetings shall be open to Voting Members.

SEC.5.03. ABSENCE. Any Officer who absents themselves from three consecutive meetings without excuse satisfactory to the majority of the

BY-LAWS OF THE MT. ADAMS YACHT CLUB - Revised 11/7/2018

Officers shall be deemed to have resigned and the office shall be declared vacant.

SEC.5.04. MEMBERSHIP. The officers or their delegates shall approve all candidates to membership in the Club.

SEC.5.05. GENERAL POWERS. The Officers shall decide all unusual and unanticipated questions not covered by these By-Laws.

ARTICLE VI

SEC.6.01. COMMODORE. The Commodore is Chief Executive Officer at the Club and shall enforce all provisions of the Club By-Laws. The Commodore shall preside as Chair at all regular meetings of the General Membership. The Commodore shall call Special Meetings of the Officers when deemed necessary and Special Meetings of the Membership upon written requests of Voting Members in good standing.

SEC.6.02. VICE COMMODORE. It shall be the duty of the Vice Commodore to assist the Commodore and officiate in the absence of the Commodore.

SEC 6.03. REAR COMMODORE. It shall be the duty of the Rear Commodore to assist the Vice Commodore and Commodore and officiate in their absence.

SEC.04. STEWARD. It shall be the duty of the Steward to conduct the correspondence of the Club, send out all notices required by these By-Laws and to record in a permanent form the minutes of all regular or special meetings of the Officers and of the General Membership. The Steward shall place all minutes in the Log Book. In the case of Special Meetings, the Steward's notice shall state the business intended.

SEC.6.05. PURSER. It shall be the duty of the Purser to receive all revenues of the Club from whatever source and to issue receipts; to pay all

BY-LAWS OF THE MT. ADAMS YACHT CLUB - Revised 11/7/2018

bills which have been properly authorized by the Officers out of the funds available for that purpose; and to render a statement to each Member who is indebted to the Club, showing such Member's indebtedness. The Purser shall keep a full and accurate account of all receipts and disbursements in a permanent form in a suitable book or books furnished by the Club. An Operating Statement and Balance Sheet shall be maintained and audited as of the beginning of each fiscal year according to SEC.8.01. Upon request of the Officers, the Purser shall open such book for their inspection and exhibit proper vouchers for all disbursements. The Purser shall keep an annual inventory of Club property. A written report of the current financial condition of the Club will be submitted at each General Meeting.

ARTICLE VII

DUTIES OF COMMITTEES

SEC.7.01. SOCIAL COMMITTEE. The Social Committee shall be responsible for all social events and entertainment given by the Club and shall establish a calendar of social activities coordinated with other committees and submitted to the Officers for approval prior to publishing to the Membership.

SEC.7.02. MEMBERSHIP. The Membership Committee shall be responsible for preparing the Annual Membership Application and Letter with Dues and Fees as approved according to the By-Laws. This shall be mailed to all club members in April and to any other persons or groups to promote and develop active membership in the Club. All dues, fees and other funds shall be accurately recorded and forwarded to the Purser and an accurate listing maintained of all voting members. The Committee shall administer the various classes of membership according to these By-Laws and a listing of all Members shall be submitted to the Officers for acceptance. The Committee shall receive all applications and resignations from Members along with any club property they may have in their possession. The Committee shall bring their application to the Officers for

BY-LAWS OF THE MT. ADAMS YACHT CLUB - Revised 11/7/2018

action and notify such member of the action taken. The Committee shall also notify any Member of their fine, censure, suspension or expulsion.

SEC.7.03. LEGAL ADVISOR. The Legal Advisor shall assist the Commodore in matters requiring legal advice and interpretation of Articles, By-Laws and such other matters necessary for the proper administration of the club.

ARTICLE VIII

FINANCIAL MATTERS

SEC.8.01. FISCAL YEAR. The fiscal year of the club shall begin on January 1.

SEC. 8.02. MEMBERSHIP TERM. Annual membership shall begin on January 1. The annual membership letter shall be mailed to all prior year's members on or before November 1 and the membership list closed for publication of the roster, after which date there will be a surcharge for annual dues and fees.

SEC. 8.03. INITIATION FEE. Any initiation fee will be subject to these same By-Laws on financial matters. Only regular members may pay an initiation fee that has been established at the annual meeting. They shall receive a membership card, which is required to become a voting member.

SEC.8.04. BUDGET AND DUES. At each annual meeting, the officers shall submit a proposed budget. A schedule of dues and fees shall be presented to the Members for the coming fiscal year for acceptance or amendment by a majority of qualified voters. This shall be mailed to all members at least twenty days prior to the Annual Meeting or a meeting called to consider such matters.

ARTICLE IX

MEETINGS

SEC.9.01. ANNUAL MEETINGS. The Annual Meeting of the Club shall be set by the Officers and mailed at least twenty days prior to the meeting date.

SEC.9.02. SPECIAL MEETINGS. Meetings of the Club shall be called; the date, time and place to be set by the Officers. The Voting Members at any regularly called and constituted meeting of the Club may by motion duly made and carried by a majority vote, adopt resolutions and motions relating to and providing for Club activities and policies. The current Officers shall have proper regard for and give serious consideration to the opinion and direction of any resolution or motion so adopted.

SEC.9.03. QUORUMS. Twenty percent of the Voting Members all in good standing shall constitute a quorum at any meeting of the Membership.

SEC.9.04. CONDUCT OF MEETINGS. All meetings of the Membership and the Officers shall be conducted in accordance with Roberts Rules of Order, which shall also be the authority for all other procedural matters not covered by these By-Laws.

ARTICLE X

AMENDMENTS

SEC.10.01. AMENDMENTS. Procedure to amend these By-Laws shall be: (a) The Officers may propose the amendment to the By-Laws by resolution, setting forth the proposed amendment and directing that it be submitted for adoption at a meeting of the Members, or (b) Ten percent of the Voting Members may set forth a proposed amendment by petition by those subscribed, which petition shall be filed with the Steward. Notice of the meeting of the Members stating the purpose, including the proposed amendment, shall be given to each Voting Member and to each Officer regardless of voting rights. If the notice by this section has been given, the proposed amendment may be adopted at any meeting of the Members by a two-thirds vote.

SEC.10.02. SUSPENSION OF BY-LAWS. These By-Laws may not be suspended at any time.